

# **Bylaws of Inland Empire Radio Control Club, Inc. Effective October 6, 2018**

## **Article 1: Organization:**

### **Section 1. Corporation:**

- A - Corporation Name. The name of this corporation shall be "Inland Empire Radio Control Club, Inc."
- B - Principal Office. The principal executive office and the principal office for the transaction of the business of the Corporation may be established at any place or places within or without the State of California by resolution by the Board of Directors.

### **Section 2. Corporation's Purpose:**

- A - The general purpose for which this Corporation is organized is to engage in any lawful act or activity for which a corporation may be organized under the Nonprofit Public Benefit Corporation Law of California. Furthermore, nothing in this Article shall be construed as allowing the Corporation to engage in any activity forbidden under Section 501c3 of the Internal Revenue Code.
- B - This Corporation has been formed under the California nonprofit Public Benefit Corporation Law for the public purposes described above, and it shall be nonprofit and nonpartisan. No substantial part of the activities of the Corporation shall consist of the publication or dissemination of materials with the purpose of attempting to influence legislation, and the Corporation shall not participate or intervene in any political campaign on behalf of any candidate for public office or for against any cause or measure being submitted to the people for a vote.
- C - The Corporation shall not, except in any insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes described above.

## **Article 2: Purpose:**

### **Section 1. Objective:**

- A – The Core of the Inland Empire Radio Control Club (The Club) Shall be to promote and further the technology of R/C modeling through technical instruction, demonstration, competition and other promotional activities as shall be required.

## **Article 3: Membership:**

### **Section 1. Qualifications:**

A - A person who is of good standing in the community, regardless of race, creed, sex, color or national origin. By completing a membership application form, the person demonstrates a willingness to comply with the corporation bylaws and Field Safety Rules of the Inland Empire Radio Control Club, Inc.

### **Section 2. General Membership:**

A - A general member having in his or her possession a current AMA Open Membership card, (Park Flyers are not allowed to become members of IERCC) being current on all dues and not being in a state of suspension or termination or having been expelled.

B - A general member shall be classified in one of the following memberships ranks:

a: Senior: Defined as a dues paying member, age sixty-five (65) or older

b: Adult: Defined as a dues paying member, age eighteen (18) to (sixty-four) 64

c: Family: Defined as dues paying members not exceeding four (4) who reside at the same residents.

d: Youth Defined as a non-paying member under the age of 18 years and shall not have voting rights.

e: Note: The Board of Director can refuse any membership from any new member or existing member that has been out of order or has failed to obey the club by Laws

f: Membership shall run from January 1<sup>st</sup>. until December 31<sup>st</sup>.

### **Section 3. Special Considerations:**

A.- Armed forces personal on active duty may be allowed the use of the Inland Empire Radio Control Club Inc. facilities without charge. A valid proof of current military status and a currently valid Academy of Model Aeronautics (AMA) card must be presented if requested.

B - Complimentary memberships will be determined at the discretion of the board of directors and does not require club membership approval or confirmation, for a period of one year with no voting rights.

C - A Non-Flying-Member (NFM) is a member that meets all the requirements of a general member except for not having a current Academy of Model Aeronautics (AMA) membership card. However, because they lack a current AMA membership card they cannot be logged on the AMA club roster. Non-Flying-Members cannot fly at the field and do not have voting rights.

D - Lifetime memberships can be awarded with the board and membership approval and he or she must maintain a current AMA membership card to receive voting rights. If no current AMA membership is on record, then they are classified as a Non- Flying-Member.

E - All elected club officers, will receive at the expense of the corporation a reimbursement for the cost of their club membership while holding office. President shall also receive reimbursement for the cost of AMA dues.

#### **Section 4. Membership Dues:**

- A - Members shall pay dues and or fees as shall be levied by the Officers and Board of Directors.
- B - Dues will be considered delinquent if not received by the membership director by December 31<sup>st</sup> of each year. Failure to pay by December 31<sup>st</sup>. will result in having to re-join and pay the appropriate new member dues and fees.
- C - All elected officers (this does not include those who appointed by an elected officer) will receive all the special considerations outlined in Article 3- Membership,
- D - Complimentary members receive one (1) calendar year free membership as long as a valid Academy of Model Aeronautics (AMA) membership is maintained, but has no voting rights
- E - Lifetime members receive free membership for their lifetime but can only participate in club functions and voting rights as long as they maintain a valid AMA membership.

#### **Section 5. Commencement of membership:**

- A - After presentation of the required dues, fees, documents and assessments
- B - Upon satisfactory evidence of an active (valid) open membership in the Academy of Model Aeronautics (AMA).
- C - After completing and signing the membership application of the Inland Empire Radio Control Club Inc. and upon receipt of a signed copy of the bylaws and Field Safety Rules from membership director.

#### **Section 6. Non-transferability Membership:**

- A - No member may transfer a membership or any right arising there from. All rights of membership cease upon the members resignation from the club or in the event of death.

#### **Section 7. Grievance procedure:**

- A - Membership shall be suspended or terminated upon the occurrence of any of the following events
  - a: A general member may be placed on suspension by any officer or Safety Officer without concurrence of a majority of the elected officers and or Safety Officer. An action vote in accordance with this article will be taken at the next general meeting following a suspension.
  - b: All complaints shall be submitted to the Board of Directors in writing in a timely manner and carry the signatures of the complaints as well as a witness. Both Complainant and witness shall be members of the club in good standing.

- c: Both the accused and complainant shall receive the decision of the board of directors in writing.
- d: The Board of Directors decision shall be final and absolute and not subject to appeal.

## **Article 4: Officers:**

### **Section 1. Designation of Officers / Board of Directors:**

A - The officers of the corporation shall have seven elected officers and collectively they shall be known as the Board of Directors. These positions are: President, Vice-President, Secretary, Treasurer, Editor, Publicity / Public Relations (PR) & Safety Officer. The board of directors should meet once a month and the meeting shall be chaired by the president or a designate.

### **Section 2. Qualifications of Officers:**

A - Any person who is a general member of the Inland Empire Radio Control Club, Inc., having a current Academy of Model Aeronautics (AMA) membership, is over the age of eighteen (18), who has been in good standing for a minimum of twelve (12) months may serve as an officer of this corporation.

### **Section 3. Duties:**

A - It shall be the duty of the Board of Directors:

- a: Act with responsibility, authority and accountability in all aspects (financial, legal, ethical, safety) of the corporation so that the corporation can function and operate as a non-profit organization.
- b: Perform all duties imposed on them collectively or individually by law, by the articles of incorporation, or by these bylaws.
- c: Appoint and remove, employ and discharge, and, except as otherwise provided in these bylaws prescribe the duties and fix the compensation, if any, of all officers, agents, and contractors of the corporation.
- d: Meet at such times and places as required by these bylaws.
- e: Inform general members on the proper manner to run 501c3 non-profit organization at the board level.
- f: Will have the right to vote on all club motions and club elections.

### **Section 4. Duties of the Board:**

A - President: The President shall preside at all meetings of the Inland Empire Radio Control Club, Inc. The President shall decide all questions of order, offer all motions for consideration, call special meetings, and appoint all committees. He or she shall perform all duties his office may require.

- B - Vice President: In the absence of the president, or in the event of his or her inability or refusal to act, the vice president shall perform all the duties of the president, and when so acting shall have all the powers of, and be subject to all the restrictions on, the president. The vice president will appoint a Safety Officer who will become a voting member of the board of directors.
- C - Secretary: The secretary shall keep club records, attend to club correspondence and prepare report of club activities when necessary. Will also oversee the Corporation laws and paperwork that need to be submitted for the club to continue as a 501c3 non-profit organization. Will also ensure all paperwork for the AMA are done in timely fashion to continue the club charter.
- D - Treasurer: Have charge and custody of, and be responsible for, all funds and securities of the corporation, and deposit all such funds in the name of the corporation in such bank, trust companies, or other depositories as shall be selected by the board of directors. The treasurer shall receive and dispense funds and prepare report at Least annually; said report to be presented at the end of the year meeting for the election of the club. Will keep record of all member of address, AMA number and will give to the membership director the name of all individual that are active and paid members of the club to issue their ID
- E - Editor: The editor shall send a monthly or quarterly newsletter via email or hardcopy to all members in good standing outlining past, current, and future club events.
- F - Public Relations/Publicity: Promote a positive image of the organization by creating, designing, producing, and distributing all publicity materials excluding the newsletter. Establish links with the local media and provide regular reports and press releases on club news and activities. Act as a media spokesperson for the corporation. Investigate and identify potential promotional opportunities for the club. Promote the corporation on all known *R/C* related media. This includes but is not limited to websites, newsletters of other clubs, etc.
- G - Safety Officer: The safety officer shall be responsible for all aspects of flight safety and field safety.
- H - Term of Office: Each officer shall hold his or her office for a period of twelve (12) months and until his or her successor is elected and takes office or he or she is re-elected.
- J – Compensation: Officer shall serve without compensation. This includes any fees incurred for attending regular and special meetings of the board.

## **Article 5: Meetings:**

### **Section 1. General Membership Meetings:**

A - Meetings of general members shall be conducted by the president of the corporation or, in his or her absence, by the vice president of the corporation. The secretary of the corporation shall act as secretary of all meetings of members, provided that, in his or her absence, the presiding officer shall appoint another person to act as secretary of the meeting.

### **Section 2. Place and Day of General Membership Meetings:**

A - Regular meetings of the officers and general membership shall be designated by the Board of Directors. Ten-day notice must be sent via e-mail or letter if the place and time are going to be changed. If the club meeting falls on a legal holiday, club event, or has to be canceled due to inclement weather the regular meeting shall be held at the same hour and place on the following week. If the meeting on the following week is also not possible then the meeting for the month will be cancelled and the board of directors will continue with all business pertinent to the club until the next scheduled monthly meeting, unless the board of directors approves a change of the day under Special Meetings Rule.

### **Section 3. Emergency Meetings:**

A - Emergency Meetings may be called by the board, to conduct emergency business for the Club. Such meetings shall be held at the flight field and the membership shall be given notice by e-mail or phone.

### **Section 4. Special Meetings:**

A - Special Meetings may be called by the board and a notice shall be issued stating the place, day, hour, and reason for the Special Meeting. The notice of the meeting shall be delivered as soon as possible with a lead time of 7 days before the date of the meeting. Notification of special club meetings will be by personal notification. (Personal notification includes notification by telephone or by electronic means such as email.)

### **Section 5. Board of Directors meetings:**

A - Meeting will be held at a location designated by the President.

## **Article 6: Quorum for meetings and voting:**

### **Section 1. Votes:**

A - Each Board Member and General Member shall be entitled to 1 (one) on any matter.

## **Section 2. Board meeting:**

A - A quorum shall consist of a simple majority (4 or more) of the members of the board of directors. If a quorum cannot be attained the remaining board members shall motion to reschedule the meeting until a quorum is attainable and motion to adjourn the meeting until such time that the rescheduled meeting can take place.

## **Section 3. General Membership Meetings:**

A - The purpose of this quorum requirement is to ensure that a representative population segment of the total club membership is in attendance thus providing an acceptable membership presence.

B - The presence of not less than 10% of the total General Members will constitute a quorum and will be necessary to conduct the business of this organization, and any action must pass by a simple majority vote of the Members present. No business shall be considered by the members at any meeting at which the required quorum, either the general members and/or board of directors, is not present, and the only motion which the chair shall entertain at such meeting is a motion to adjourn.

## **Article 7: Elections of Officers:**

### **Section 1: Election of Officers:**

A - The Election of all club officers shall be held at the club regular meeting in October with nomination done in September & October. Member must be present to vote, Absentee voting is not allowed.

B - The Board of the Director can submit one nomination for each position. The remainder of candidates may be selected by the general membership.

C - Nominees for club officer have the right to decline nomination

D - The nominees shall be elected to their offices by a simple majority vote of the member present at said meeting. Absentee voting not allowed.

F - Newly elected officers shall assume their role on the 1<sup>st</sup> of January of corresponding year.

### **Section 2. Removal and Resignation of Officers:**

A - Any officer may be removed, either with or without cause, by the board and the membership at any time, by a majority vote of the board and general members in attendance at the meeting.

B - Any officer may resign at any time by giving written notice to the board of directors or to the president or secretary of the corporation. Any such resignation shall take effect at the date of the receipt of such notice or at any later date specified therein, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

**Section 3. Vacancies of Officers:**

A - Any vacancy caused by the death, resignation, removal, disqualification, or otherwise, of any officer shall be filled by the board of directors. In the event of a vacancy in any office other than that of president, such vacancy may be filled temporarily by appointment by the president until the board calls for a new election at the next regularly scheduled general meeting.

**Article 8: Execution of the Board of Directors:**

**Section 1. Execution of the Board of Directors:**

A - The board of directors, except as otherwise provided in these bylaws, may by resolution authorize any officer or agent of the corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation. Such authority may be general or confined to specific instances. Unless so authorized, no officer, agent, or employee shall have any power of authority to bind the corporation by any contract or engagement or to pledge its credit or to render it liable monetarily for any purpose or in any amount.

**Section 2:**

A - Checks and Notes Except as otherwise specifically determined by resolution of the board of directors, or as otherwise required by law, checks, drafts, promissory notes, orders for the payment of money, and other evidence in indebtedness of the corporation shall be signed by the treasurer.

**Section 3:**

A - Deposits all funds of the corporation shall be deposited from time to time to the credit of the corporation in such banks, trust companies, or other depositories as the board of directors may select.

**Section 4:**

A - The board may accept gifts, bequest, or any contribution for the nonprofit purposes of this corporation and information of the contribution must be logged in by the secretary notes as a donation to the club with the treasurer.



## **Article 9: Authorized Spending and Limits:**

### **Section 1. Spending:**

A - The board of directors has the authority to spend and pay for any monthly or yearly fees required for the proper functioning and maintaining of the corporation without approval of the general members.

### **Section 2. Club Business Non-Emergency Expenditures:**

A - The club officers / board of directors have the authority to spend a maximum of five hundred (\$500.00) per month on club related business, without the requirements of a majority vote from a regularly scheduled membership meeting.

### **Section 3. Club Business Emergency Expenditures:**

A - The board of directors may authorize the expenditure of club funds for emergencies, up to (\$1,000.00) per incident without the approval of the membership.

### **Section 4. Reporting Over Budget Expenditures:**

A - Any amount over the outlined amounts shall require a majority vote in the affirmative in order to expend the funds as needed. Any expenditure will be reported, at the next regularly scheduled meeting by the treasurer.

### **Section 5. Unauthorized Expenditures:**

A - No single officer or general member shall be permitted to expend funds in the name of the corporation without a majority vote of the board of directors. Failure to seek board approval will result in no reimbursement of the expense and will be considered and recorded as a donation to the Inland Empire Radio Control Club, Inc.

## **Article 10: Corporate Records, Reports, and Property:**

### **Section 1. Officer's Inspection Rights:**

A - Every officer shall have the absolute right at any reasonable time to inspect and copy all books, records, and documents of every kind and to inspect the physical properties of the corporation, and shall have such other rights to inspect the books, records, and properties of this corporation as may be required under the articles of incorporation, other provisions of these bylaws, and provisions of law.

### **Section 2 Club property:**

A - Equipment, supplies, etc., physical or virtual (online/internet), purchased with Club funds. Or purchased by an individual and so designated, shall be the property of the Club (Inland Empire Radio Control Club).

B - Terminated or voluntarily withdrawn members shall immediately return all Club property in their possession.

## **Article 11: Special Club Positions:**

### **Section 1. Flight Instructor:**

A - Flight Instructors must be active Inland Empire Radio Control Club, Inc. members for at least one (1) year and demonstrate the ability to instruct and shall demonstrate knowledge and respect for club Field Safety Rules. They shall be appointed for one year in January by the Board and are responsible for instructing and signing off on new members flying capabilities and must have their name printed as an instructor in the club newsletter and roster.

### **Section 2. Safety Officer:**

A – Safety Officer will be appointed for one (1) year in January by the Vice-President. The Safety Officer is responsible for maintaining adherence to the Academy of Model Aeronautic (AMA) and club Field Safety Rules and, shall demonstrate knowledge and respect for club Field Safety Rules and shall appoint field safety deputies at their discretion with the approval of the board of directors

### **Section 3: Membership Coordinator:**

A - The president may appoint a Membership Coordinator to help assist the Treasurer in the preparation and maintenance of the Academy of Model Aeronautic (AMA) and club's general membership rosters. The duration of the appointment is at the direction of the president. The president or secretary will notify and request the AMA to recognize this club member as the Membership Coordinator giving them access to the online AMA electronic roster. This position does not require club approval or confirmation.

## **Article 12: Fiscal Year:**

### **Section 1: Dates:**

A - Fiscal Year Dates The fiscal year of the corporation shall begin on the first day of January and end on the last day of December.

Article 13: Amendment of Bylaws:

### **Section 1: Bylaws:**

A - These by laws may be changed by amendment. The proposed amendment shall be read at a regular meeting, published and disseminated to all members, and shall be voted upon at the next regular Club meeting. The proposed amendment shall be ratified by a simple majority vote of the members present at said meeting. Absentee voting is not allowed

## **Article 14 Dissolution:**

### **Section 1:**

A - The club shall only be dissolved with the approval of two thirds (2/3) Majority vote of the total membership. This vote shall take place at a meeting arranged by the board of Directors who shall announce the meeting, in the club newsletter, at least thirty (30) days prior of the date of the vote. Absentee members shall submit their vote, to the Board of Directors, in writing prior to the meeting at which the vote is to be taken.

### **Section 2:**

A - Upon dissolution of the club the Board of Director shall:

- a: Firstly, payoff all liabilities
- b: Secondly dispose of all assets of the club exclusively for the purpose of the Club to such organization or organization operated exclusively for non-profit activities as defined in section 501c3 of the internal revenue Service Code of 1986
- c: Finally any assets not so disposed of shall be disposed of by the court of common Pleas exclusively for such purposes and to such organization, as said court shall determine.

President:	Danny Bravo
Vice President:	John Kupinski
Secretary:	Pablo Romero
Treasurer:	Gary Funkhouser
Editor:	George Mena
Publicity Director:	John Raymond